

ORDER FOR SUPPLIES OR SERVICES					3308c/bj1		PAGE 1 OF		
2. PROC INSTRUMENT ID NO. (PIIN) F33657-95-D-2966		3. CALL ORDER NO. 0003		4. DATE OF ORDER 20 FEB 1996		5. REQUISITION/PURCHASE REQUEST PROJECT NO.		6. CERTIFIED FOR NATIONAL DEFENSE UNDER DO-C9	
Mark all packages & papers with this number.						BDC REG 2/DMS REG 1 RATING			
7. ISSUED BY USAF/AFMC AERONAUTICAL SYS CENTER, BLDG 16 2275 D STREET SUITE 21 WRIGHT-PATTERSON AFB OH 45433-7238 BUYER: CAPT ANDY GREGORIUS, ASC/PKGA (513) 255-6632				CODE FA8602		8. ADMINISTERED BY DCMAO Baltimore Attn: Chesapeake 200 Towsontown Blvd., West Towson, MD 21204-5299 PAS: None			
9. CONTRACTOR NAME AND ADDRESS MANAGEMENT CONSULTING & RESEARCH 5113 Leesburg Pike Suite 509 Falls Church VA 22041				CODE 5R191		FACILITY CODE		10. MAIL INVOICES TO	
				MAILING DATES FEB 20 1996		IF "9" FOR MULTIPLE FACILITIES SEE SECT "G"		11. DISCOUNT FOR PROMPT PAYMENT	
12A. PURCHASE OFFICE POINT OF CONTACT AZX/A6F/ACL				13. PAYMENT WILL BE MADE BY CODE SC1030 IF "9" SEE SECT "G"					
12B. RESERVED FOR SERVICE/AGENCY USE				DFAS-COLUMBUS CENTER DFAS-CO/CHESAPEAKE DIVISION P.O. BOX 182264 COLUMBUS OH 43218-2264					
14. TYPE CONTRACTOR B		15. SECURITY A. CLASS S		B. DATE OF DD 254 94JUL29					
16. CONTRACT ADMINISTRATION DATA A. FAST PAY (1) KIND (2) TYPE 6 9 B. CONTRACT C. ABSTRACT RECIP ADP POINT D. SPL CONT PROVISIONS E. CONT ADMIN FUNC LMT				17. (RESERVED)		18. SVC/AGENCY USE		19. SURV CRIT	
								20. TOTAL AMOUNT C 141,909.00	
21. APPROPRIATION AND ACCOUNTING DATA A. ACTY CLASS B. ACRN C. APPROPRIATION D. LIMIT SUBHEAD E. SUPPLEMENTAL ACCOUNTING CLASSIFICATION F. CPN RECIPIENT DODAAD G. OBLIGATION AMOUNT H. NON-CLIN/ELIN PAYMENT PROV I. SVC AGENCY USE									
22A. TYPE OF ORDER DELIVERY PURCHASE		B. NON-DOD CONTRACT NO. This delivery order is subject to instructions contained on this side of form only and is issued in accordance with and subject to terms and conditions of above numbered contract, or Non-DOD Contract No. Reference your Purnish the following on terms specified herein.							
*If quantity accepted by the Government is same as quantity ordered, indicated by check mark. If different enter actual quantity accepted below quantity ordered and encircle.				23. UNITED STATES OF AMERICA Margaret Yarrington BY: NAME OF CONTRACTING ORDERING OFFICER AND DATE Contracting Officer				24. TOTAL 28. DIFFERENCES	
25. QUANTITY ORDERED HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS STATED				26. SHIP NO.		27. D.O. VOUCHER NO.		29. INITIALS	
DATE SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				30. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		31. PAID BY		32. Amount Verified Correct For	
35. I CERTIFY THIS AMOUNT IS CORRECT AND PROPER FOR PAYMENT SIGNATURE AND TITLE OF CERTIFYING OFFICER								33. CHECK NUMBER	
36. RECEIVED AT		37. RECEIVED BY		38. DATE RECEIVED		39. TOTAL CONTAINERS		40. S/R ACCOUNT NUMBER	
								41. S/R VOUCHER NO.	

1. This delivery order is issued pursuant to H-013, the "Orders" clause of the above numbered contract. The contractor shall provide effort in accordance with the Statement of Work (SOW) as specified in CLIN 0001 below at a ceiling amount of \$141,909.00.

2. SECTION B

<u>Item No</u>	<u>Supplies/Services</u>	<u>Quantity</u> <u>Purch Unit</u>	<u>Unit Price</u> <u>Total Item Amount</u>
0001	CLIN	sec class: U	
		1	\$ 130,304.00
		LO	\$ 130,304.00

noun: SPECIALIZED COMPTROLLER FUNCTIONAL SUPPORT

acrn: AA nsn: N

site codes pqa: D acp: D fob: D

pr/mipr data: EY7483-96-0013

type contract: Y

descriptive data:

The contractor shall provide support in accordance with the Statement of Work (SOW) titled "Financial Management Support for AEDC/FM", dated 1 February 1996. See Atch 1, Section J of this order.

0002	CLIN	sec class: U	1	NSP
			LO	NSP

noun: DATA - EXHIBIT A

acrn: AA nsn: N

site codes pqa: D acp: D fob: D

pr/mipr data: EY7483-96-0013

type contract: Y

descriptive data:

The contractor shall provide data in accordance with the Contract Data Requirements List, DD Form 1423, designated Exhibit A, dated 12 February 1996. The price of this CLIN is included in the price of CLIN 0001.

0005	CLIN	sec class: U	1	\$ 11,605.00
			LO	\$ 11,605.00

noun: TRAVEL AND COMPUTER SERVICES

acrn: AA nsn: N

site codes pqa: D acp: D fob: D

pr/mipr data: EY7483-96-0013

type contract: S

descriptive data:

Travel and Computer Services required in the performance of CLIN 0001 above.

3. SECTION F

<u>Item No</u>	<u>Supplies Schedule Data</u>	<u>Delivery Schedule</u>	<u>Quantity</u>	<u>Date</u>
0001	CLIN Del Sch acrn: AA ship to: U	Sec Class: U	1	96OCT08
<u>descriptive data:</u> The period of performance shall be complete 8 October 1996.				
0002	CLIN Del Sch acrn: AA ship to: U	Sec Class: U	1	ASREQ
<u>descriptive data:</u> Data will be delivered in accordance with DD Form 1423 set forth in Section J, Exhibit A.				
0005	CLIN Del Sch acrn: AA ship to: U	Sec Class: U	1	ASREQ
<u>descriptive data:</u> Period of performance shall be concurrent with CLIN 0001 above.				

4. SECTION G

<u>ACRN</u>	<u>Acct Class data</u>	<u>Appropriation/Lmt Subhead/CPN Recip DODAAD</u>	<u>Supplemental Accounting Classification</u>	<u>Obligation Amount</u>
AA	ACCOUNT			
	UNCLASSIFIED	5763600	F67100	\$ 141,909.00
		296 4711 6606TS 111500 59200 65807F 667100		
pr/mipr data: EY7483-96-0013				
<u>descriptive data:</u> The fund cite was altered to accomodate the computer system. The long line citation actually appears as follows on the Purchase Request: 5763600 296 4711 6606TS 111500 592 65807F 667100 CAAS Code is BL.				

5. SECTION J

<u>Document</u>	<u>Title and Date</u>	<u>No. of Pages</u>
Atch Nr. 1	Statement of Work titled "Financial Management Support for AEDC/FM," dated 1 February 1996	2
Exhibit A	Contract Data Requirements List (CDRLs) dated 12 February 1996	1

**STATEMENT OF WORK
FINANCIAL MANAGEMENT SUPPORT
FOR AEDC/FM**

*Section J, Atch 1
F33657-95-D-2966/0003
1 of 2*

1.0 INTRODUCTION

1 Feb 96

1.1 SCOPE: This Statement of Work provides integrated financial analysis support and cost estimating support to AEDC/FM in accordance with ASC/FM Contract SOW paragraphs 3.2, 3.4, and 3.6.

1.2 BACKGROUND: The Comptroller, Arnold Engineering Development Center (AEDC), Air Force Material Command (AFMC), is responsible for providing the cost estimating tools, cost analysis support, financial accounting and reporting systems, financial management data bases, and economic analysis necessary to support the simulated altitude testing process.

The Cost Analysis (FMC) organization is involved in all aspects of Center Operation. Some of these activities include reimbursement rate development, contract cost estimating, Economic Resource Impact Statements (ERIS), and all economic analyses for test facility projects and Improvement and Modernization (I&M) projects.

Management Consulting & Research, Inc. has been providing this support for the past few years.

2.0 APPLICABLE DOCUMENTS:

- A. AFI 65-601
- B. AFI 65-503
- C. DODI 7041.3

3.0 REQUIREMENTS: The contractor shall provide financial analysis and cost and cost estimating support to the Comptroller, AEDC as listed in the following paragraphs:

3.1 Prepare an Economic Resource Impact Statement (ERIS) complete with analysis of economic and employment impact of AEDC on the local community.

3.2 Prepare economic analyses as required for such projects as military construction, major automated information systems, and lease versus buy determinations.

3.3 The contractor shall assist FMC in the analysis of test cost estimates and analyze actual costs versus the estimates, reporting significant variances to the Comptroller. The contractor shall assist FMC in the analysis of test cost estimating algorithms and models, reviewing them for accuracy and validity.

3.4 The contractor shall assist FMC in the development and preparation of overhead rates and pricing for tests at the Center, and analyze the impact on the Center Budget. The contractor shall review the rates for accuracy and assist the FMC in the quarterly validation of these rates.

3.5 The contractor shall identify areas for management oversight and assist FMC with the procedural audit follow-up, inventory verification, business practice analyses, financial

statement analysis, needs assessment studies, and general oversight of the Center's financial management of Non Appropriated Funds (NAF) activities. Based on a thorough examination of internal controls, the contractor shall recommend procedural changes in NAF financial management. The contractor shall provide a monthly analysis of the financial status of all NAF activities. The contractor shall assist FM in the review of all NAF and appropriated budgets for MWR.

3.6 The contractor shall assist FMF in the transfer of contracts, obligations, invoices, receiving reports, and other accounting documentation to the DFAS Operating Location (OPLOC). The contractor shall assist FMF in providing customer interface between AEDC on base customers and the OPLOC.

3.8 Progress Reports. The contractor shall provide monthly status reviews to the Comptroller, AEDC. These reviews will discuss work effort underway, progress to date, difficulties encountered in performing ongoing work efforts, work to be started or completed in the next month, and financial status of the task order. (A0001) (A0004)

3.5 Travel. The contractor shall travel, when authorized, to participate in meetings and reviews, and data collection to accomplish assigned tasking.

4.0 OTHER CONSIDERATIONS:

Principal place of work will be in building 100, Arnold AFB, TN.

CONTRACT DATA REQUIREMENTS LIST										Form Approved OMB No. 0704-0188	
<small>Public reporting burden for this collection of information is estimated to average 250 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please do not furnish your form to either of these addresses. Send completed form to the Government Printing Office for the Contract. PM No. listed in block 1.</small>											
A. Contract Line Item No.			B. Exhibit A			C. Category TDP _____ TM _____ OTHER <u>MISC</u>					
D. System/Item Specialized Comptroller Functional Support					E. Contract/PR NO. F33657-95-D-2965			F. Contractor Management Consulting & Research, Inc.			
1. Data Item No. A0001		2. Title of Data Item: <u>PRESENTATION MATERIAL</u>					3. Subtitle				
4. Authority (Data Acquisition Document No.) DI-A-3024A					5. Contract Reference SOW Para 3.0			6. Requiring Office AEDC/FM			
7. DD 250 Req LT		9. Dist Statement Required N/A		10. Frequency R/ASR		12. Date of First Submission Block 16		14. Distribution			
8. APP Code N				11. As of Date Block 16		13. Date of Subsequent Submission See Block 16		a. Addressee		b. Copies	
										Draft	
										Final	
										Reg	
										Repro	
16. REMARKS 11 FINANCIAL DATA AS OF THE END OF THE PREVIOUS FULL MONTH OF OPERATIONS 12 WITHIN ONE WEEK OF TASKING BY AEDC/FM 13 REVISIONS AS REQUIRED								ASC/FMPP		17 ONLY	
								AEDC/FM		1	
15. TOTAL											
1. Data Item No. A0004		2. Title of Data Item: <u>CONTRACTOR'S PROGRESS, STATUS MANAGEMENT REPORT</u>					3. Subtitle				
4. Authority (Data Acquisition Document No.) <u>DI-MGMT-80227</u>					5. Contract Reference SOW Para 3.12			6. Requiring Office AEDC/FM			
7. DD 250 Req LT		9. Dist Statement Required N/A		10. Frequency MONTHLY		12. Date of First Submission See Block 16		14. Distribution			
8. APP Code N				11. As of Date 16th		13. Date of Subsequent Submission 15th		a. Addressee		b. Copies	
										Draft	
										Final	
										Reg	
										Repro	
16. REMARKS 12 MONTHS AFTER THE FIRST FULL MONTH OF OPERATION								ASC/FMPP		17 ONLY	
								AEDC/FM		1	
15. TOTAL											
C. PREPARED BY <u>Richard L Sample</u>			H. DATE <u>12 Feb 96</u>			I. APPROVED BY <u>Justin D. Eckhoff</u>			J. DATE <u>12 Feb 96</u>		

Section J, Exhibit A
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